

# Maroa Public Library District Regular Meeting Minutes

06/17/2019 | Maroa Public Library Conference Room - 6:30pm

1. Call to Order – Meeting started at 6:36pm.
2. Roll Call – Trustees in attendance: Tony Norton, Mason Ricketts, and Lindsey Hanes. Trustees absent: Angela Foulke, Carmen Hatton, Audra Newton, and Amber Scott. Staff present: Sara Gentle.
3. Board President Remarks – No remarks.
4. Recognition of Visitors, Delegations, etc. - No visitors.
5. Public comment period – No comments.

## Consent Agenda

6. May 20, 2019 Meeting Minutes
7. Director's Report & Calendar – Sara gave a brief update on Library happenings. Summer reading kicked off this past week with 44 children registering in the first two days. Eight youth also checked in for scratch offs. She referred the board to the city newsletter submission included in the consent agenda packet.
8. Accountant & Treasurer's Reports – All four budgeted accounts remain under budget for the year.
9. List of Paid Bills for May – Will be included in July packet.

## Committee Reports – No reports.

10. Personnel
11. Material Selection & Circulation
12. Building & Grounds
13. Finance Policy
14. Financial Development

## New Business

15. Patron Conduct Ordinance – Sara presented a revised ordinance that specifically lists acceptable/unacceptable behaviors. Tony Norton suggested adding therapy dogs with documentation to the list. Sara will make the changes and include it in the July packet.
16. Special Reserve: transfer of \$20,000 from Corporate Fund to Special Reserve – After paying June's bills, the library will have \$20,000 to place in special reserve for carpet replacement.
17. Disaster Plan Review – Included in the June packet and reviewed.

## Old Business

18. 2019-2020 Fiscal Year Budget – 2018 tax numbers from both Macon and Dewitt have been received. These numbers were also included in the packet.
19. June 28<sup>th</sup> Freedom Festival Bingo, 1pm-2:45pm – Prizes collected, however we definitely can use volunteers, that day.

## Approvals – No quorum. Will be included in the July 15<sup>th</sup> agenda.

20. Approval, Consent Agenda
21. Approval, Patron Conduct Ordinance Revision
22. Approval, Special Reserve deposit

23. July 15, 2019 6:30pm Meeting Agenda Suggestions

# Maroa Public Library District

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- a. Building Maintenance Tax Ordinance
- b. August 19th Budget Hearing, to be published July 15th in paper
- c. Personnel Policy Review

24. Adjournment – Meeting adjourned at 6:50pm.